

Invitation of Quotations

Subject: Invitation for Submission of Quotations for Supply of 1 Multi-Function Printer

Quotations are invited from eligible and authorized dealers for the **supply of 1 Multi-Function Printer** with the following specifications:

Specifications:

- **Functions:** Print, Scan, Copy
- **Print Technology:** Laser
- **Paper size:** A4
- **Print Output:** Colour
- **Cartridge:** Composite
- **Duplex:** Auto
- **Connectivity:** USB, Wi-fi, Ethernet
- **Duty Cycle:** 20,000 Pages
- **Memory:** 256 MB
- **Minimum print speed:** 35 PPM
- **Scan type:** Flatbed with ADF
- **Accessories:** All the required cables and accessories

Quantity: 1 (One)

Instructions:

- Quotations must include all applicable taxes, warranty details, delivery schedule, and price validity period.
- All quoted items must strictly comply with the above specifications.
- The lowest technically suitable quotation shall be considered for procurement as per government norms.
- Quotations must be submitted via e-mail/post/by-hand addressed to the undersigned by **[submission deadline, 2 June 2026 at 1:00 PM]**.

Address for Submission:

CEO cum Member Secretary
Punjab State e-Governance Society (PSeGS),
O/o Department of Good Governance & Information Technology,
Plot no-D-241, sector 74, SAS Nagar, Punjab.

Email id: navgagan.3@punjab.gov.in