

**Punjab State e-Governance Society**

**O/o Directorate of Good Governance & Information Technology, Punjab  
D-241, Industrial Area, Phase-8B, Sector 74, Mohali- Phone - 0172-2994838**

**Recruitment Notice**

**Advertisement no. 01 of 2025**

1. Punjab State e-Governance Society (PSeGS) under the aegis of Department of Good Governance & Information Technology, Punjab is executing a number of core infrastructure projects and other large scale transformational projects, pertaining to implementation of information technology and e-Governance. Applications are invited from the eligible candidates for filling the following position purely on contract basis initially for a period of 2 years which may be extended on a year to year basis, depending upon the performance of the appointee and the requirement of PSeGS:

<b>SN</b>	<b>Name of the Post</b>	<b>No. of vacancies</b>	<b>Gross monthly remuneration (in Rs.)</b>
1	Deputy General Manager (HR)	1	1,25,000
<b>Total</b>		<b>1</b>	

2. Eligibility and Educational qualifications required for the above said posts are as under:

<b>SN</b>	<b>Name of the post</b>	<b>Essential Qualification/Eligibility</b>	<b>Minimum Relevant Experience</b>	<b>Specialization</b>
1.	Deputy General Manager (HR)	B.B.A / PGDM / PGDBM in HR from a recognized university or institution with minimum 50% in aggregate.	13 years	In the field of Human Resources & Personnel Management

**Note:-** Working knowledge of the Punjabi Language is essential in all cases.

3. **Category wise bifurcation of the posts is as under:-**

<b>SN</b>	<b>Name of Post</b>	<b>General</b>	<b>Total Post</b>
3.	Deputy General Manager (Human Resources)	1	1

**Note:-** Further bifurcation shall be adhered to as per the roster.

4. **Age Criteria is as under: -**

- *Maximum age - 42 years as on 01.01.2025.*

5. **Application Fees are as under:**

Candidates are required to deposit fees Rs. 2000/- through RTGS in the bank account of Punjab State e-Governance Society (Yes Bank Account No. 010994600000998, IFSC Code YESB0000109). The online link for application submission is (<https://forms.gle/E2eLE2VohmgaoQx6>). Applications sent by any other mode will not be accepted/considered and will be summarily rejected without intimation to the sender. Online application submission is mandatory to be completed on or before 02.05.2025 by 11:59 PM.

**6. Important instructions for candidates:-**

- a. Only eligible candidates will be called to participate in the selection process **Annexure-A**. Intimation in this regard will be given via emails. A notice in this regard will also be uploaded on the website: <https://dit.punjab.gov.in/>. The applicants may, therefore, go through all the terms and conditions carefully before applying for the post. The onus of checking the website regularly shall be on the applicant.
- b. Applications without the proof of deposit of fee (non-refundable) and / or not reflecting in the PSeGS account are liable to be rejected summarily without any intimation. Incomplete/ineligible applications are also liable for rejection without intimation.
- c. For determining candidature, eligibility and selection criteria, the decision of the PSeGS shall be binding and mere application does not entitle a candidate the right to participate in the final selection process. Only the candidates found to be eligible shall be called to appear for further evaluation process and interview. Any candidate found to be lacking the basic qualifying criteria can be disqualified at any stage. No communication for rejection of candidature shall be issued.
- d. The decision of the CEO, PSeGS in all respects shall be binding and final.
- e. PSeGS reserves the right to defer, cancel or postpone the selection process at any time without assigning any reasons.

**CEO, PSeGS**

**Annexure-A****Selection Criteria for the positions:-**

<b>SN</b>	<b>Selection Stage</b>	<b>Maximum Marks</b>
1.	<b>Marks based on %age in qualifying degree</b> Aggregate %age in required base qualification divided by 5 (rounded upto 1 decimal point) For example: A candidate has completed his B.Tech with 65.72% and M. Tech. with 69.38%. Then the marks awarded would be as under: Required base qualification: B.Tech. (%age: 65.72) Marks awarded = $65.72 / 5 = 13.1$ .	20
2.	<b>Marks based on additional relevant qualification(s):</b> For each additional relevant qualification (degree/diploma/certificate of more than 6 months), over and above the required base qualification, 5 marks would be awarded subject to maximum of 10 marks	10
3.	<b>Marks based on additional relevant experience:</b> For each completed year of additional relevant experience (over and above the required relevant experience), 1 mark would be awarded subject to a maximum of 10 marks	10
4.	<b>Marks based on relevant experience in Government of Punjab:</b> For each completed year of relevant experience in any organization of Government of Punjab, 1 mark would be awarded subject to a maximum of 5 marks	5
5.	<b>Marks based on relevant experience in Government:</b> For each completed year of relevant experience in any organization of Centre / State Government, 1 mark would be awarded subject to a maximum of 5 marks	5
6.	Scrutiny by Internal Committee	20
7.	Scrutiny by External Committee	30
	<b>Total</b>	<b>100</b>